

AGENDA

Meeting: WARMINSTER AREA BOARD
Place: Warminster Civic Centre, Sambourne Rd, Warminster BA12 8LB
Date: Thursday 5 November 2015
Time: 7.00 pm

Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Imber & Knook, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield. Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Jessica Croman , direct line 01225 718262 or email jessica.croman@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

Wiltshire Councillors

Andrew Davis (Vice-Chairman)	Warminster East
Fleur de Rhé-Philippe	Warminster Without
Keith Humphries	Warminster Broadway
Christopher Newbury (Chairman)	Warminster Copheap and Wyllye
Pip Ridout	Warminster West

RECORDING AND BROADCASTING NOTIFICATION

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website along with this agenda and available on request.

If you have any queries please contact Democratic Services using the contact details above.

Items to be considered	Time
Please note these timings are approximate only	
<p>1. Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p> <p>2. Apologies for Absence</p> <p>3. Minutes (<i>Pages 7 - 12</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 10 September 2015 (<i>copy attached</i>).</p> <p>4. Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	7.00pm
<p>5. Chairman's Announcements (<i>Pages 13 - 16</i>)</p> <p>The Chairman will introduce the Announcements included in the agenda and invite any questions.</p> <ul style="list-style-type: none"> • Re-design and re-commissioning of Children's Centres • Health Watch 	7.10pm
<p>6. Updates from Partners (<i>Pages 17 - 28</i>)</p> <p>To receive updates from any of the following partners:</p> <ul style="list-style-type: none"> ➤ Wiltshire Police ➤ Wiltshire Fire and Rescue Service ➤ Warminster and Villages Community Partnership ➤ Town and Parish Councils Nominated Representatives <p>Some written updates have been received and are included in this agenda.</p>	7.15pm
<p>7. Local Youth Network Update and Youth Activities Grant Applications (<i>Pages 29 - 32</i>)</p> <ul style="list-style-type: none"> i. Update ii. Grants 	7.25pm
<p>8. Delegated Authority (<i>Pages 33 - 34</i>)</p> <p>Previously Area Boards delegated authority to Community Area Managers & Community Youth Officers to determine funding in exceptional circumstances. Should Boards wish to continue a</p>	7.35pm

similar arrangement, previously agreed wording should be updated to reflect the new role of Community Engagement Manager and maturity of the LYN & CYO role.

- | | | |
|-----|--|---------------|
| 9. | Your Local Issues | 7.40pm |
| | <p>The Chairman will invite those attending to raise any urgent items of public concerns and will also invite any questions from the floor.</p> <p>If you would like to raise an issue please contact the Warminster Community Engagement Manager, Jacqui Abbott on 07771 844 530 or jacqui.abbott@wiltshire.gov.uk or report the issue on the Wiltshire Council Website by using this link or http://services.wiltshire.gov.uk/Forms/area_board/index.php.</p> <p>.</p> | |
| 10. | Elderly People and Carers Community Champions (<i>Pages 35 - 38</i>) | 7.45pm |
| | <p>Update and appointment</p> | |
| 11. | Community Engagement Update | 7.55pm |
| | <p>To receive an update from the Community Engagement Manager.</p> | |
| 12. | Regeneration Working Group | 8.05pm |
| | <p>To receive an update.</p> | |
| 13. | Area Board Funding - Community Area Grants (<i>Pages 39 - 44</i>) | 8.15pm |
| | <p>To consider applications for funding from the Community Area Grants Scheme.</p> | |
| 14. | Urgent items | 8.25pm |
| | <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p> | |
| 15. | Future Meeting Dates | 8.30pm |
| | <p>The next meeting of the Warminster Area Board will be on:</p> <ul style="list-style-type: none">• 7 January 2016 – Warminster Civic Centre | |

MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Chapmanslade Village Hall, High St, Chapmanslade BA13 4AP
Date: 10 September 2015
Start Time: 7.00 pm
Finish Time: 8.30 pm

Please direct any enquiries on these minutes to:

Jessica Croman , Tel: 01225 718262 or (e-mail) jessica.croman@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Pip Ridout, Cllr Andrew Davis (Vice Chairman), Cllr Keith Humphries,
Cllr Christopher Newbury (Chairman) and Cllr Fleur de Rhé-Philippe

Wiltshire Council Officers

Jessica Croman (Democratic Services)
Jacqui Abbott (Community Engagement Officer)
Sandra Samuel (Community Youth Co-ordinator)

Town and Parish Representatives

Warminster Town Council (Heather Abernethie, Sue Fraser)
Chapmanslade Parish Council (Philip Jefferies, Francis Morland, Keith Muston)
Chitterne Parish Council (Mike Lucas)
Corsley Parish Council (Neil Carpenter)

Partners

Wiltshire Police

Total in attendance: 26

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and invited members of the board to introduce themselves.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Fire & Rescue Service • Sarah Jefferies
3	<p><u>Minutes</u></p> <p>Decision</p> <p>The minutes of the special meeting held on 22 July 2015 were agreed as a correct record and signed by the Chairman.</p> <p>The minutes of the meeting held on 2 July 2015 were agreed as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman made announcements about the following, which were included in the agenda pack:</p> <ul style="list-style-type: none"> • The Art of Autism Competition • School place Planning • Army Re-basing
6	<p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda.</p> <p>Police</p> <p>Angus Macpherson, Wiltshire Police and Crime Commissioner, gave a presentation on the 2014/2015 annual report and presented the 2015/2017 Police and Crime Plan.</p>

	<p>The presentation focused on the achievements of 2014/2015, the policing priorities over the next two years and how those would be achieved.</p> <p>Question: Is speeding classed as antisocial behaviour?</p> <p>Answer: The Police Commissioner stated that he was unsure as to whether speeding could be formally classified as antisocial behaviour. It was noted that speeding was a problem in Chitterne and the Commissioner was encouraged to look into resolving the issue</p> <p>Question: When would the Area Board receive an update on the Warminster custody unit?</p> <p>Answer: Progress was slow but as soon as more information was available the Area Board would be informed.</p> <p>The Chairman thanked Mr Macpherson for the presentation.</p> <p>Fire & Rescue</p> <p>The current merger between Dorset and Wiltshire Fire Services was going smoothly with their headquarters would be based in Salisbury.</p>
7	<p><u>Local Youth Network Update and Youth Activities Grant Applications</u></p> <p>Sandra Samuel, Community Youth Co-ordinator, gave an update on the LYN noting that the Light House Youth Centre had changed its opening days from a Monday to a Friday.</p> <p>Grants</p> <p>Decision</p> <p>1. To award The Other Club £1890 for equipment.</p>
8	<p><u>Your Local Issues</u></p> <p>A prior issue on broadband speeds in Corsley was discussed. A written response was provided by the Project officer.</p> <p>It was noted that broadband speeds in Corsley had been reducing.</p> <p>Cllr Fleur De- Rhe-Philippe agreed to speak to the Project Officer and investigate further.</p>
9	<p><u>Child Poverty Community Area Profiles</u></p> <p>Justine Womack, Public Health Consultant, and Kate Blackburn, Public Health Registrar, gave a presentation on reducing child poverty in Wiltshire.</p>

	<p>The Area Board was informed that currently 585 children lived in poverty in the Warminster area with a percentage of 11.6%, higher than the Wiltshire average of 10.6%.</p> <p>Risk factors for child poverty and prevention methods were noted.</p> <p>The Chairman thanked the presenters for their presentation.</p>
10	<p><u>Julia's House: Building a Children's Hospice for Wiltshire</u></p> <p>Ian Wadley, Wiltshire Fundraising Manager for Julia's House, introduced the Area Board to Julia's House and the work they carried out. The aim of the presentation was to raise awareness of the charity within Wiltshire. The charity was in the process of setting up a hospice, which was likely to be built in Devizes, to support Wiltshire families who needed help.</p> <p>The Chairman thanked Mr Wadley for the presentation.</p>
11	<p><u>Community Area Transport Group (CATG)</u></p> <p>The Warminster Area Board was asked to agree the budget allocation proposals from the Community Area Transport Group (CATG) for the Warminster Community Area.</p> <p>It was noted that the policy for speed indicators was changing and that Wiltshire Council would be donating speed indicator devices (SIDs) to parishes on a first come first serve basis. The Warminster Area was keen to apply for their own speed indicator devices SIDs. It was recognised that volunteers needed support when handling the SIDs.</p> <p>Decision</p> <p>The Warminster Area Board approved the following projects:</p> <ul style="list-style-type: none"> - £4000 for Greys Hill Passing Place (diverted from £6000 fro Longleat signage). - £833 for Waiting Restrictions for the Maltings
12	<p><u>Warminster Community Area Campus</u></p> <p>The Area Board was asked to agree to set up a Regeneration Working Group, to take the place of the existing Shadow Community Operations Board.</p> <p>Decision</p> <p>The Area Board agreed to set up a Regeneration Working Group to replace the Shadow Community Operations Board and appointed the outgoing</p>

	members of the Board to sit on the new Working Group.
13	<p><u>Community Engagement Update</u></p> <p>Jacqui Abbott, Community Engagement Manager, gave a presentation on the purpose of her new role and set out it's priorities as:</p> <ul style="list-style-type: none"> • To Increase the number of volunteers • Projects to increase people's confidence • New IT user projects • To enhance community engagement • To review community transport • To develop a community hub
14	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered the following applications seeking 2015/16 Grant funding:</p> <p>Decision</p> <p>Warminster Town Council was awarded £1800 towards new community events equipment.</p> <p>Reason</p> <p>This application meets grant criteria 2015/16 and has match funding.</p>
15	<p><u>Urgent items</u></p> <p>There was an urgent item on the Athenaeum Community Asset Transfer set out in the supplement agenda 1.</p> <p>Decision</p> <p>The Area Board agreed to amend Clause 9.1 of the Area Board decision on 22 July to include authority to transfer the freehold of the building to the Warminster Athenaeum. All other terms of the decision would remain valid and in full force.</p>
16	<p><u>Future Meeting Dates</u></p> <p>The Chairman thanked everyone for their attendance.</p> <p>The next meeting of the Warminster Area Board would be held on: 5th November 2015 at the Warminster Civic Centre.</p>

This page is intentionally left blank

Chairman's Announcements

Subject:	Children's centres
Officer Contact Details:	Debbie Hirons Debbie.hirons@wiltshire.gov.uk Tel: 07712068334
Weblink:	www.wiltshire.gov.uk/schoolseducationandlearning/earlyyearsandchildcare/chilrenscentresinwiltshire.htm

In line with Government requirements Wiltshire created 30 designated Sure Start children's centres between 2006 – 2011. The initial centres were located within areas with the highest levels of deprivation and additional centres were set up in areas with a higher population of children aged under five. Their Core Purpose is:

- To support good early child development and school readiness.
- To raise parenting aspirations and improve parenting skills.
- To improve child and family health and life chances.

Wiltshire's children's centre services are currently delivered by a four of voluntary and community sector organisations. The contracts for children's centres finish in June 2016 and the council is looking at how to ensure that the money spent has the greatest positive impact on young children's development before re-tendering the contracts. The annual expenditure on children's centres services is currently just over £4m. Along with other local authorities across the country, Wiltshire Council has significantly less funding available due to reductions in central government funding. We therefore need to find ways to continue to meet the needs of young children and their families through re-shaping service delivery whilst looking at opportunities to save money. We want to ensure that we maximise support for the most deprived areas whilst retaining wide service coverage across the county.

Changes in national and local policy on early years since the children's centre contracts started in 2010

- Nationally the Childcare Minister has emphasized the importance of delivering support in the community rather than focusing on the buildings these services are delivered from.
- Locally our focus is increasingly on supporting the most vulnerable children and families at the earliest opportunity through effective partnership working with services such as Midwifery and Health Visiting, with providers of childcare and with primary schools to ensure that children are ready to start school.
- The Government's policy on free entitlement to childcare for disadvantaged two year olds and the recent announcement on the increase in free entitlement to childcare for three and four year olds of working parents (from 15 to 30 hours) means that the council needs to look at how to create more childcare places as part of its early years strategy. There is an opportunity to consider this agenda alongside delivery of children's centre services.

Proposed Model for Consultation

- We have spoken to children's centre staff, early year's professionals and parents and their view is that front line staff and effective partnership working makes the most difference for families.
- Wiltshire council will refocus the current resources to deliver more services to the wider community with less emphasis on the buildings they are delivered from.
- Children's centre staff will continue front line delivery of services and support.
- The space released by de-registering some of the existing buildings could be used to provide more childcare places for 3 and 4 year old children of working parents.
- Children's centre services will be delivered from 15 key buildings based in four geographical clusters – North, East, South and West from July 2016.
- The proposals on where children's centre should be located in the future are based on the following factors:
 - The level of deprivation in each area
 - The number of children aged under five living in the area
 - The suitability of current buildings to deliver children's centre services
 - The potential to expand childcare provision

What do these proposals mean for the delivery of help for families with young children?

- The same children's centre staff will continue to support families in a wider range of locations through more use of other community buildings.

Chairman's Announcements

- Families with young children will continue to access support through more increased partnership working with Midwives and Health Visitors.
- Areas with the greatest levels of need and more young children will continue to have access to a designated children's centre building in or very close to their local community.
- There will be greater availability of childcare places in communities where more provision is needed.

Consultation is open from 14 September until 6 November

- Meetings and events are planned with key stakeholders including professionals and parents and carers.
- Briefings will be given to all council staff and its partners involved in the delivery of services for families including voluntary sector organisations.
- A questionnaire is available on line and in paper format at the end of the consultation document
- The consultation document is on the council website as follows :
www.wiltshire.gov.uk/schoolseducationandlearning/earlyyearsandchildcare/childrenscentresinwiltshire.htm

Chairman's Announcements

Subject:	NHS Health Checks
Officer Contact Details:	Jane Vowles Jane.Vowles@Wiltshire.gov.uk Telephone 0300 003 4566
Weblink:	www.wiltshire.gov.uk/nhshealthcheck

Summary of announcement:

Wiltshire residents are encouraged to take advantage of free NHS Health Checks, to help reduce the possibility of them developing life threatening conditions and illnesses.

The NHS Health Check programme, commissioned by Wiltshire Council and provided by local GP practices, helps to check people's risk of developing conditions such as heart disease, diabetes and others, with support and advice also provided to help them reduce or manage that risk.

Everyone between the ages of 40 and 74, who has not already been diagnosed with one of these conditions or is otherwise ineligible, is invited every five years to have a free NHS Health Check.

The check only takes about 20 minutes and people will be asked some simple questions related to their lifestyles, family history and medication use. Some simple tests including blood pressure will be taken as well as an instant blood test to check cholesterol levels. The results will be discussed and further advice and support provided. Should they be required, additional tests will be carried out.

Keith Humphries, cabinet member for public health: "We want more people to take up the offer of these free NHS Health Checks as they can prevent people from getting a number of serious conditions.

"The check doesn't take long but could have long-term benefits and perhaps offer some reassurance and support to people who may be a little worried about their health."

Dr Daz Harding: "GP practices will invite people to attend their NHS Health Check. Many people decline the invite as they feel fit and healthy, or they are too busy, but attending the NHS Health Check is important as many of diseases such as high blood pressure and type II diabetes can come on gradually with no symptoms. So I would urge everybody, when they receive their invite, to make that appointment and attend."

This page is intentionally left blank

October update 2015

New Learning Disabilities services to launch in Wiltshire

A new modern purpose built service for people with complex learning disabilities and challenging behaviour has moved a step closer for NHS Wiltshire Clinical Commissioning Group (CCG) and Avon and Wiltshire Mental Health Partnership NHS Trust (AWP). Work has commenced on the new building in Devizes and includes accommodation for up to nine people meaning that Wiltshire will be able to provide appropriate care for people with specialist needs closer to home and their families.

The new service will open in the summer of 2016 and will be located on land next to Green Lane Hospital, Devizes.

Wiltshire Clinical Commissioning Group (CCG) and Avon and Wiltshire Mental Health Partnership NHS Trust (AWP) have been developing plans since early 2014 so that Wiltshire people who are currently living out of area can return home to Wiltshire where they can receive services for their complex needs.

Up to nine people will be able to live within a home setting and each living area will be fully equipped with a kitchen, en-suite and lounge allowing independent living and self-management – providing them with a ‘home from home’. The local residential setting will encourage people to maintain their family relationships, build a fulfilled life through participation in the community provide an enhanced quality of life. Their care will be planned, proactive and coordinated with their involvement so that they have choice and control over how their care needs are met – putting them at the centre of everything we do.

AWP are investing £3m into the building, and Wiltshire CCG will be commissioning services to the tune of £1.4m annually. The building is due to be completed in June 2016. Plans and artists impressions are available to view on Wiltshire CCG’s website at

<http://www.wiltshireccg.nhs.uk/news/new-learning-disabilities-service-to-launch-in-wiltshire>

Stay well this Winter campaign

As the days get colder and bugs and illnesses become more common, it’s important to take care of your health. Public Health England have recently launched their annual **Stay Well This Winter** campaign to raise awareness of what you can do to stay healthy this winter and what services are available if you need additional help.

The national **Stay Well This Winter** campaign started on 5 October 2015 and will run until 27 March 2016 and will also be providing advice to help those with long-term health conditions, over 65s, pregnant women and parents of under-sevens stay well by promoting flu vaccinations and advice on staying healthy this winter.

Get the jab, get Flu Safe

NHS Wiltshire CCG is encouraging people to have their flu jab. Flu is a highly contagious infection that anyone can catch, but it can be very serious for some. For most people flu is a relatively mild illness from which they recover within a week or two – yet every year people, especially those at risk, become seriously ill because they don't get their free flu jab.

Flu is not the same as a cold and it affects people of all ages. If you or someone you care for is in any of the at-risk groups listed below you can get a free flu jab from your GP.

- everyone aged 65 years and over
- all pregnant women irrespective of their stage of pregnancy
- Adults and children over six months with long term heart, lung, kidney, liver or neurological conditions
- people with diabetes
- anyone who has a reduced immunity because of an illness or medical condition
- people with asthma
- anyone in long-stay residential care
- carers of disabled or elderly people and healthcare workers that are in direct contact with patients

Get the best protection for yourself and your family by being flu free this winter and book your appointment today.

Staying Healthy this winter

NHS Wiltshire CCG is urging people to keep warm and well this winter, especially as the nights are starting to draw in and the temperature is dropping.

The cold can have serious consequences as it can increase the risk of strokes and heart attacks as well as causing people to catch colds and flu. Wrapping up warm, keeping the heating turned up, making sure you have enough winter food supplies and keeping a well-stocked medical cabinet in case you do catch a cold or flu are all sensible steps to take.

Some top tips on staying warm and well this winter.

1. Keep your home warm – set your central heating to between 65 and 70 degrees Fahrenheit (18-21 degrees centigrade). Heat the room you sit in during the day to 70 degrees, and your bedroom to 65 degrees. When it's very cold, set the heating to come on earlier so that you're not waiting for your home to warm up.
2. Have your flu jab. Everyone over 65, or with a wide variety of health conditions, is entitled to one free of charge. Immunity takes effect almost immediately, so even though a flu outbreak is currently well underway, you can still protect yourself by getting the jab – just call your GP to make an appointment.
3. If you do fall ill with flu, it's best to stay at home. Flu is caused by a virus, and cannot be treated with antibiotics – so a visit to your GP is not necessarily the best course of action.
4. Vomiting and diarrhoea bugs caused by norovirus are common and very infectious. This can be a very unpleasant condition, but the best advice is to stay at home and drink plenty of fluids until the symptoms pass. Norovirus is highly infectious, with an incubation period of between one and three days. For that reason, you should wait 48 hours after symptoms have stopped before going back to work or your children go back to school.
5. Make sure you have enough winter supplies and keep a well-stocked medicine cabinet, with supplies of ibuprofen, paracetamol and your favourite cold remedy at hand.

[The right healthcare, for you, near you, with you](#)

Page 16

Where to go when you're ill - The following points should be helpful when deciding who to contact.

- Pharmacies offer over-the-counter medicines and advice. As well as being open during regular retail hours, they operate an out-of-hours service on a rota basis;
- Call NHS 111 for advice or go to NHS Choices website www.nhs.uk. They can give a wide range of advice and information about many conditions;
- Use the minor injuries units at Chippenham and Trowbridge or the walk-in centres in Swindon and Salisbury for cuts, burns and other injuries – but not for colds, flu or vomiting;
- Make an appointment with your own GP - an out-of-hours service is also available;
- If it is a genuine emergency, go to your local A&E department or call 999 for an ambulance

Keep an eye on elderly or frail friends, neighbours and relatives this winter and join us in helping Wiltshire stay well this winter.

This page is intentionally left blank



Dementia Engagement

Healthwatch Wiltshire is continuing to focus on dementia. We want to know what people's experiences are of living with dementia or supporting someone with dementia so that we can influence commissioners and providers of dementia services.

Our next round of engagement is underway and we will be focussing on people's experiences of primary care services. We have a dementia workshop taking place in Devizes on October 8th. Otherwise we are placing an emphasis on outreach visits and talking to people where they are using services as well as in their own homes.

We are carrying out one to one interviews with people living with dementia and their carer's in order to build up some case studies of personal stories. We are interested in hearing from people living with dementia who would be happy to talk to us. We can visit people at home and talk to them alone or with their carer, according to their preference. We are also now planning further engagement with people in care homes, community groups, day centres and sheltered housing schemes where people may have an interest in talking about dementia and dementia services. If you know of a group that might welcome this please do get in touch.

The Care Quality Commission (CQC) inspection of Salisbury District Hospital

The CQC is the independent regulator of health and adult social care in England. In December the CQC will be carrying out an inspection of Salisbury District Hospital. The CQC is calling on local people to share their experiences of services at the hospital. If you would like to provide any feedback on your experiences of services over the last 12 months, please contact the CQC on telephone 0300 0616161 or email: hospitalinspections@cqc.org.uk. Please ensure that the subject line of your e-mail is Salisbury District Hospital Q3 Acute Hospital Inspections.

Monitoring the quality of services

Healthwatch Wiltshire carries out regular surveillance of the quality of local services. We do this by analysing quality accounts, Trust board papers, and engaging with local people about their experiences. We also regularly liaise with inspectors of the regulatory body, the Care Quality Commission (CQC). We sit on the NHS England and also the Wiltshire Quality Surveillance Groups where we can raise any concerns we have about services. Although we do not take on individual issues we are always want to listen to people's experiences of health and social care so we can build a picture of what is going on in Wiltshire.

Healthwatch Wiltshire 2015 Annual Event

On 29th September, Healthwatch Wiltshire held its first annual event at the Corn Exchange, Devizes. The event was well attended by over 80 delegates. The day consisted of interesting presentations as well as guest speakers and the opportunity for delegates to participate in table discussions to help Healthwatch Wiltshire form future priorities. A post event report will be available shortly, please contact us if you would like a copy.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

This page is intentionally left blank

Partner Update for Warminster Area Board

Name of Partner: Horningsham Parish Council

Date of Area Board Meeting: 5th November 2015

Headlines/Key Issues:

- Parish experiencing very heavy traffic through the village due to the road closure on the Frome – Maiden Bradley Road, it is becoming very dangerous with very large articulated lorries trying to negotiate the single track section of Forest Road and through the village itself. Highways alerted re signage clearer signage at the roundabout on the Frome bypass as well as the turn off the A303 at Mere.

Projects:

- Conservation study to be actioned on play area site
- Parish Council successful in its application for a Play area grant for £5,000 from Longleat Estate
- Parish Plan – Working Group moving forward with further consultation

Future Events/Dates for the Diary:

- The 3rd December 2015 is the date of the next meeting. It will start at **7.30pm**, all are welcome to attend.

This page is intentionally left blank

Partner Update for Warminster Area Board

Name of Partner: Maiden Bradley with Yarnfield Parish Council

Date of Area Board Meeting: 5th November 2015

Headlines/Key Issues:

Projects:

- Recreational Area Lease update
- Recreational Area Consultation progressing
- Replacement fencing to be installed at toddler play area.
- Parish Noticeboard refurbishment

Future Events/Dates for the Diary:

- Tuesday 10th November 2015 is the date of the next full Council meeting. The Parish Meeting will start at 7.30pm. All are welcome to attend.

This page is intentionally left blank

Partner Update for Warminster Area Board

Name of Partner: Upper Deverills Parish Council

Date of Area Board Meeting: 5th November 2015

Headlines/Key Issues:

- Best Kept Village Competition results for small villages : 2nd Kingston Deverill, 3rd Brixton Deverill and 4th Monkton Deverill
- The forthcoming meeting with Wiltshire Council at Trowbridge re the budget spend for 2016; will be attended by the Chairman Councillor Louise Stratton and Vice Chairman Councillor Richard Cousens.

Projects:

- Parish Plan Actions

Future Events/Dates for the Diary:

Wednesday 11th November 2015 is the date of the next Full Council meeting; it will take place at 6.30pm. All will be welcome

This page is intentionally left blank

Partner Update for Warminster Area Board

Name of Partner: Warminster Town Council

Date of Area Board Meeting: 5 November 2015

Headlines/Key Issues:

- Warminster Civic Trust dissolved
- Remembrance Parade 3pm Sunday 8th November
- Neighbourhood Plan ready for submission to Wiltshire Council
- Christmas Craft Fayre Saturday 28th November
- Christmas Lights Switch on and Lantern Parade Saturday 28th November
- Free parking in all Wiltshire Council pay-and-display car parks for Christmas Market and Christmas Lights switch-on Saturday 28th November.

Projects:

- Christmas brochure posted to all BA12 Warminster addresses, a guide to Christmas in Warminster, during November.
- Kits available to make Christmas Lanterns for the Switch on. Pick up at the Civic Centre. (while stocks last)

Future Events/Dates for the Diary:

- **8th November: Remembrance Service** – 3pm, War Memorial at Portway. Procession leaves Station Road at 2.45pm. Service sheets available in advance from the Civic Centre, library and Community Hub.
- **18th November: Movie Matinee – 45 Years** - Tom Courtenay and Charlotte Rampling play a couple (Geoff and Kate) whose celebration of 45 years of marriage is wrecked by the discovery of the body of Geoff's previous lover in an Alpine glacier 50 years after her accidental death. The two leads are exceptional in their depiction of a close relationship now revealed to be not what is seemed. Starts 2pm. £3-50 to include Tea and Biscuits
- **28th November 2015 – Christmas Market 10am – 4-30pm** at Warminster Civic Centre. Father Christmas setting up in his grotto. A wide variety of local craftspeople. Performances from local choirs.
- **Followed by Christmas Lights Switch on – 5pm – 7-30pm** Market Place Warminster closed to host Lantern parade and led by Jamba de Samba plus Live music from local band Jukebox.

- **9th December: Movie Matinee – Elsa and Fred** – This heart-warming and enjoyable story of old-age love stars Shirley MacLaine and Christopher Plummer. Plummer plays crotchety 80 year old Fred who feels his life is over following the death of his wife until he meets Elsa, his new neighbour, who burst into his life like a whirlwind. Starts 2pm. £3-50 to include Tea and Biscuits.

Partner Update for Warminster Area Board

Name of Partner: Warminster and Villages Community Partnership (WVCP)

Date of Area Board Meeting: 5th November 2015

Headlines/Key Issues:

- Warminster Community Hub – The Hub has been operated since 3rd August, by a first-class team of volunteers. It is open to the public Monday to Saturday mornings from 10.00am to 1.00pm and three afternoons Monday, Wednesday and Thursday from 1.00pm to 4.00pm. Warminster Town Council has generously provided a grant to help meet the first year's operating costs. In addition to providing information to local residents and visitors to the town, the Hub is extending support for local organisations by compiling a database of local clubs, associations, voluntary organisations and charities. We provide a box-office service for local events and a base for non-commercial organisations wishing to conduct surveys and consultations. Much needed improvements to the Hub building will be undertaken over the next six months, with particular emphasis on making it fully accessible to people with disabilities. We are maintaining the former ShopMobility hire service for users of the town centre.
- Annual General Meeting, September 2015 – The audited finances for WVCP were accepted; all members present agreed to continue as part of the management committee; officers were re-elected: Len Turner as Chair, Michael Mounde as Vice Chair and Pip Ridout as Treasurer. The Partnership is open to all who live or work in the Warminster community area and new members are always welcome.
- Your Community Plan 2013-2026 – The 2015 update of the Warminster and Villages Community Plan and appendices can be viewed and downloaded from the Partnership's website via this link: <http://www.westwilts-communityweb.com/site/Warminster-and-Villages-Community-Partnership/Community-Plan.htm>.

Future Events/Dates for the Diary:

- WVCP Management Committee meets every fourth Tuesday of the month at the Organ Inn, Warminster in the meeting room upstairs.

Ongoing projects:

- Economic and Tourism Group – monitoring of town scene and empty buildings; benchmarking; media contact list.
- Health and Social Care Group – monitoring and information sharing with organisations and the community.
- Current volunteering opportunities in the Warminster area can be accessed via the website www.volunteercentrewiltshire.org.uk/

Shona Holt, Coordinator, WVCP
warminstervcp@gmail.com
October 2015

This page is intentionally left blank

Report to Warminster community Area Board
Date of meeting 5th November 2015
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Portway youth	£500	Approved
Funways youth	£3500	Approved

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the **2015/2016** year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
N/A	Portway	Part funding	£500
Project description Selwood Housing has provided £9725 as part of a 106 development plan to upgrade play and recreational facilities on Portway Estate. Young people 13 - 19 felt that as part of the recreation improvement they would like additional money to go towards a new Cone Climber, 2 football nets and a basketball net but on Inspection by Colin Brown he found that the goal post was rusty and bent and additional £500 would allow this to happen.			
Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for the amount of £500.00, subject to the following conditions: that it fits the needs analysis and the 507b criteria for positive actives.			

Application ID	Applicant	Project Proposal	Requested
NA	Funways youth	Youth provision	£3500
Project description Funways youth feel that they only have access to a soft play area which they feel attracts younger children and not enough young people 13-19. They are seeking funding to develop a youth provision that is acceptable to young people their age within their community, giving them a sense of belonging where they can socialise and meet new people.			
Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for the amount of £3500, subject to the following conditions: Run a club system is use to monitor contact and outcomes for young people. ALL STAFF MUST HAVE VALID DBS checks			

Report Author

Name, Sandra Samuel Dip HE, BA Hons
Community Youth Officer
Tel: 07946344904
Email: Sandra.samuel@wiltshire.gov.uk

This page is intentionally left blank

Agenda Item 8.

That in respect of urgent matters that may arise, the Community Youth Officer, following consultation with the Warminster Area Board Members, may authorise expenditure, in exceptional circumstances, to support youth projects from the youth budget of up to £3,000 in total between meetings of an Area Board. The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.

That in respect of urgent matters that may arise, the Community Engagement Manager, following consultation with the Warminster Area Board Members, may authorise expenditure, in exceptional circumstances, to support community projects from the delegated budget of up to £3,000 in total between meetings of an Area Board. The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.

This page is intentionally left blank

Could You be a Champion for Older People or Carers?



Warminster Area Board is looking for nominations for an Older People and Carer's Champion. It could be a joint role or separate. There is £500 per role available for out of pocket expenses. Nominations will be heard at the Area Board meeting on 5 November, from 7pm, Warminster Civic Centre.

Contact Jacqui Abbott for more information & a role description on 07771 844 530 or email Jacqui.abbott@wiltshire.gov.uk

Could You be a Champion for Older People or Carers?



Warminster Area Board is looking for nominations for an Older People and Carer's Champion. It could be a joint role or separate. There is £500 per role available for out of pocket expenses. Nominations will be heard at the Area Board meeting on 5 November, from 7pm, Warminster Civic Centre.

Contact Jacqui Abbott for more information & a role description on 07771 844 530 or email Jacqui.abbott@wiltshire.gov.uk



Could you be a Community Champion for Older People or Carers?

Warminster Area Board wishes to identify champions who will have a key role in representing the views of older people and carers at both a local and county-wide level. There will be champions in each community area funded by Wiltshire Council. Up to £1000 is available for the champions (£500 each or £1000 if a joint role) for out of pocket expenses per annum.

Champions will talk and seek the views of older people or carers in Warminster on matters related to services provided by the Council or NHS and represent these views at area boards.

They will work with area boards and local voluntary groups to encourage joint working and share experience to help new local groups set up.

A champion can be an individual or a group who can represent the views of older people or carers in their area and who will already have contact with older people or carers with an in depth knowledge of issues facing older people or carers.

Champions will be able to advocate for older people or carers and be a focal point for identifying what service improvements or developments are required.

They will link with and report to the Warminster Community Engagement Manager, Jacqui Abbott.

Each Area Board will have an annual budget of £1000. Reasonable expenses for the Champions will be met from this budget with approval being authorised by the Community Engagement Manager.

The Role of the Community Champion:

Champions will talk to older people or carers to obtain their views about services. They will represent these views at Area Board meetings or other meetings as requested and discuss with the Council and CCG Commissioners the priorities for older people or carers and work with them on service improvements and developments. They will also enhance community engagement with older people and carers and help to drive forward community projects and initiatives.

The main duties of Champions will be:

1. To talk with and seek the views of older people or carers in local communities on matters related to services provided by the Council or NHS
2. To provide a focus for the exchange of views and information between older people or carers and the Council's adult care and housing services.

3. To attend meetings including the Area Board and occasionally the Council, reporting back on older people and carers issues.
4. To work with the Area Board on service improvements and developments to meet the needs of people in community areas
5. To identify community development solutions for older people and carers alongside the Community Engagement Manager

Report to	Warminster Area Board
Date of Meeting	05/11/2015
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Girl Guiding Wiltshire South Berwick Management Committee Project Title: New Build for Berwick St James Guide HQ View full application	£5000.00
Applicant: Starquest Astronomy Club Project Title: Starquest Astronomy club telescope and binoculars purchase View full application	£967.00
Applicant: Village of Bishopstrow Project Title: Bishopstrow Village Hall Floor Refurbishment View full application	£5000.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural,

social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
1459	Girl Guiding Wiltshire South Berwick Management Committee	New Build for Berwick St James Guide HQ	£5000.00
<p>Project Description: Financial assistance for new wooden building in the grounds of Guide Headquarters Berwick St James. Planning permission has been granted to build a purpose designed wooden building for multi-purpose use. Indoor archery shooting and provide two individual rooms for campsite especially during wet weather. Provide disabled access for disabled individuals to sleep whilst at camp. Training rooms for all. This will also make our centre more user friendly and attractive for other organisations to use. I.e. local schools. Disabled groups Duke of Edinburgh Award groups Cubs and Scouts and will allow more users to attend indoor activities as compared with current building.</p> <p>Input from Community Engagement Manager: This facility is used by groups across the county and the building is in the Amesbury community area. The applicant is applying to 3 Area Boards (maximum allowed); Tidworth, Amesbury and Warminster. There are a number of groups that use the facility from Warminster and the villages. The applicant will bring some figures to the Area Board meeting.</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
1517	Starquest Astronomy Club	Starquest Astronomy club telescope and binoculars purchase	£967.00
<p>Project Description: We are a club formed in January this year meeting and viewing the night sky in Sutton Veny. We have a lot of members who have no equipment of their own and we want to attract new members who may want to join but do not own telescopes or binoculars. We would like a grant to enable us to purchase a telescope and a pair of binoculars to loan to members</p> <p>Input from Community Engagement Manager: This group is open to all in Warminster and the surrounding villages. They meet in Sutton Veny due to the dark sky available in this location. They are hoping to encourage new members to join including young people & children (accompanied). The amount requested does not require match funding.</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
1479	Village of Bishopstrow	Bishopstrow Village Hall Floor Refurbishment	£5000.00
<p>Project Description: This project concerns the refurbishment of the wooden floor in Bishopstrow Village Hall. Formerly a Victorian school the oak and elm boards are original but are now in a dangerous condition. The floor is no longer level and although the boards have been patched over the years it is also now imperative to rebuild the brick pillars and replace the joists beneath the floor. To comply with current building regulations and to improve the temperature of the hall insulating materials and a damp course need to be added. The committee is of the opinion that this improvement will attract more hiring's significantly lower the electricity bills and literally lay the foundations for the future continued use of this much loved Village Hall.</p> <p>Input from Community Engagement Manager: The village hall is well used in the community & improvements will increase this. Match funding is available and this is capital funding.</p> <p>Proposal That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Jacqui Abbott
Community Engagement Manager
01722 434344
Jacqui.Abbott@wiltshire.gov.uk

This page is intentionally left blank

Area Board Project

1. What is the Initiative?

To upgrade the Cable Way to provide a better experience for the young people who use this popular play area. The upgrade will include rebuilding the runways and safety surfacing in line with H&S specifications, whilst improving the ride. Once this work has been carried out the unit can be reinstalled and made fully functional.

2. Where is the initiative taking place?

Fore Street Play Area, Warminster

3. When will the initiative take place?

ASAP

4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

This play area serves the needs of the Fore Street and surrounding community, is very popular and meets the needs of the local young people, by carrying out this work the play area will continue to meet expectations for the foreseeable future.

This Play Area assists in keeping the local children active, is a popular destination for children of varying ages, this piece of equipment was the most popular piece in the design phase and remains the most popular, this work will ensure the Cableway and the Play Area remains a popular attraction for the foreseeable future..

5. What is the desired outcome of this initiative?

This grant will keep this popular piece of play equipment operational and meeting the needs of the intended users for the foreseeable future. Not to do the work may result in the Cableway being out of action for considerable periods due to ongoing maintenance.

6. Who will Project Manage this initiative?

Colin Brown (Play & Leisure Strategy Officer)

7. Costs/quotes/ match funding? (total cost £5k require 1 quote, total cost £5k-25k require 3 quotes)

It is estimated that the works will cost £4k.

8. Additional information

This page is intentionally left blank